

Subcommittee Breakout Sessions - Minutes

Subcommittee: Arts and Cultural Venues

Date: 10 April 2025, 4pm



Attendees

- **City Facilitator:** Patrick Riley, Department of Finance
- **Members in attendance:** Solicia Lopez, Stacy Simonet (on behalf of Council Member Flynn), Meredith Gleitz (on behalf of Council Member Gilmore), Stephen Brackett, Andrea Fulton, Malik Robinson, Patty Salazar, Ed Scholz, Mozan Ahmed
- **City Staff in Attendance:** Emily Marcus, Carolina Flores, David Lu, Tariana Navas-Nieves
- **Members not in Attendance:** Nola Miguel, Kevin Hoskins (SME), Jen Morris (SME), John Hill (SME)

Meeting Minutes

Introductions of everyone in attendance

Selection of chair / co-chairs

- Subcommittee decided to have co-chairs to ensure coverage and availability
- Solicia Lopez and Council Member Kevin Flynn

Determine Meeting Schedule

- Discussion around member's capacity and availability for meetings; evening meetings determined to be best based on schedules
- 4 meetings between April 10 and May 16; meetings will follow the below cadence:
 - o Tuesday evenings from 5:30pm-7:30pm on: 4/22, 4/29, 5/6, 5/13
 - o Location: Webb Municipal Building Room 4.G.4 (4th Floor, 201 W. Colfax, Denver)

Agency Presentation

- Tariana Navas-Nieves, Deputy Director of Denver Arts and Venues presented the agency mission and values to help guide the evaluation process
- Discussion on artistic installations vs. public art ordinance

Open Discussion/Q&A

- City staff will provide binders to subcommittee members consisting of subcommittee information; they will be ready the week of 4/14

REFERENCE: Agenda

- I. Introductions
 - a. Name

- b. One sentence bio
- c. What show or podcast are you binging right now?

II. Select a Chair

a. Chair Responsibilities:

- Needs to be available for every meeting
- Responsible for bringing meetings to order and keeping to a schedule during the meeting
- Responsible for ensuring respectful and productive dialogue
- Comfortable with serving as a spokesperson for the committee (e.g., if another subcommittee wants a point of contact)
- Will manage notifications to committee members of any changes in date, time, or location of meetings
- Will alert city staff to technology and accessibility needs
- Responsible for working with facilitator to ensure accuracy of meeting minutes and shared resources

III. Determine Meeting Schedule

- a. Option: Rooms are reserved every M-Thur. from 3-7 pm at the Webb building
- b. City recommends a minimum of one, two-hour meeting a week

IV. Two-Minute City Agency Presentations

- a. Tariana Navas-Nieves, Deputy Director of Denver Arts & Venues
 - Agency mission and values to guide the evaluation process

V. Q&A