



Meeting Minutes

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| Subcommittee | Recreation Centers, Libraries, Housing and Other City Facilities |
| Facilitator | Laura Wachter & Dennis Wegienek |
| Date | April 15, 2025 |
| Time | 3:30-5:30 pm |
| Location | Denver Foundation |

Attendees:

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| Councilmember Flor Alvidrez | <input checked="" type="checkbox"/> |
| Councilmember Diana Romero Campbell | <input checked="" type="checkbox"/> |
| Councilmember Shontel M. Lewis | <input checked="" type="checkbox"/> |
| Julian Aguilar | <input checked="" type="checkbox"/> |
| Ryan Aids | <input type="checkbox"/> |
| Naomi Amaha | <input checked="" type="checkbox"/> |
| Alexis Menocal Harrigan | <input checked="" type="checkbox"/> |
| Elena Mendoza | <input checked="" type="checkbox"/> |
| Theresa Peña | <input checked="" type="checkbox"/> |
| Rosemary Rodriguez | <input checked="" type="checkbox"/> |
| Scott Wolf | <input checked="" type="checkbox"/> |
| Donna Garnett | <input checked="" type="checkbox"/> |
| James Scott | <input checked="" type="checkbox"/> |

City/Council Staff:

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|-----------------|-------------------------------------|
| Dennis Wegienek | <input checked="" type="checkbox"/> |
| Laura Wachter | <input checked="" type="checkbox"/> |
| Mike Braaten | <input checked="" type="checkbox"/> |
| Tony Kaufmann | <input checked="" type="checkbox"/> |
| Jim Wonhof | <input checked="" type="checkbox"/> |
| Michael Chalona | <input checked="" type="checkbox"/> |



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| Liz McDonald | <input checked="" type="checkbox"/> |
| Matt VanDeusen | <input checked="" type="checkbox"/> |
| Olivia Voss | <input checked="" type="checkbox"/> |
| Adam Lyons | <input checked="" type="checkbox"/> |
| Bre Huizar, Jesse Carey (Lewis) | <input checked="" type="checkbox"/> |
| Kathy Gile (Romero Campbell) | <input checked="" type="checkbox"/> |

Agenda Items:

1. Introductions/attendance
2. Group norms/behaviors
 - a. Clarification of City/staff roles
 - i. SMEs are here to answer questions and not drive the conversations in a certain direction
 - ii. City staff does not vote/score projects in subcommittees
 - b. Consensus decisions
 - i. Consensus model
 - ii. Roll call or show of hands in order to have a record of committee actions
 - iii. Consensus except for minus one, then move to a vote (majority)
 - c. What are the deliverables for the subcommittee?
 - i. Goal is to have all of the projects that fall into the facilities portfolio into three tiers
 - d. Communication
 - i. Clear with presenters prior if questions during or at the end
 - ii. Chairs and city support staff will be in charge of making sure things stay on track
 - iii. Will go in order of raised hands
 - iv. Communications between meetings: emails from city staff (Laura and Dennis)
 - v. Dennis will bring updated email list to next meeting
3. HOST Presentation
 - a. Presentation by Adam Lyons - HOST
4. Evaluation criteria and binder review



- a. When is the dashboard coming?
 - i. Link was shared in meeting chat
- b. Definition of equity in bond projects
 - i. Will request Dr. Ben Sanders to come in and present
- c. What is considered lobbying?
 - i. Citywide perspective, name any bias you might have but information sharing is acceptable
- d. Binders have been created
- e. Project lists
 - i. All projects are going through technical review committee with SMEs identifying overlaps and costs
 - ii. Some projects not yet in the binder because it is an iterative process and the projects are working their way through the technical review process.
 - iii. At least two more tranches coming
- f. Discussion and questions raised on communicating project decision and closing the feedback loop on the Community Communications.
- g. Project List Tranches:
 - i. Tranche is the term used for the section of projects they are able to release at one time after technical review
 - ii. Tranche B will be released next week, not meaningfully grouped together
 - iii. Communicate where each project ends up (tiering or movement to a CIP list)
 - iv. Have been a lot of duplicates
- h. Surveys were translated into Vietnamese and Spanish
- i. How are we addressing deferred maintenance?
 - i. Holding a percentage of the bond for HVAC, maintenance, etc.
 - ii. Is there a system to track deferred maintenance?
 1. General Services and other agencies track deferred maintenance and have lists of needs to address
 2. DOTI produces Facilities Condition Assessment Program (FCAPs)



3. Library has its own system
 - j. Sustainability: part of the evaluation
 - i. Electrification of city buildings is in the binder
 - k. Ask for a prioritized list from each agency with reasoning
 - i. Could Tony present next week about deferred maintenance?
 - ii. Mike has a prioritized list.
 - l. No update yet on the executive committee
 - m. GS won't present for next week
 - n. Library and parks and rec next week?

Action Items:

1. Conversations about requesting an additional presentation from DPR/DPL and others
2. Request to see a prioritized list of deferred maintenance at City facilities so they can evaluate potential maintenance needs.
3. Get a list of the NEST neighborhoods