DENVER PARKS & RECREATION

2026 Park Permit Application

Please complete the application in full. Note that submission does not guarantee approval.
Email completed application to park.permits@denvergov.org no later than deadline noted below.

Type of Permit Requested: Check ONE box only

☐ **PUBLIC EVENT** (Free and open to the public; Includes walks/runs/rides, concerts, festivals).
Submit at least **60 days prior to your permit date**

☐ **ADMISSION-BASED PUBLIC EVENT** (**Paid ticket is required for entry**; excludes walks/runs/rides, tournaments).
Submit at least **60 days prior to your permit date**

☐ **SPECIAL OCCASION** (Private by invitation only; allowed at most parks).
Submit at least **30 days prior to your permit date**

☐ **ADMISSION-BASED SPECIAL OCCASION** (Private by invitation only, and **paid ticket is required for entry**; allowed at most parks).
Submit at least **30 days prior to your permit date**

☐ **ASSEMBLY/1ST AMENDMENT ACTIVITY**
Recommend submission **5 days prior to your permit date**

☐ **TOURNAMENT**
Submit at least **30 days prior to your permit date**

Other permit types available via different applications/process:
Athletic Fields/Courts, Event Facilities, Picnics, POFA, Temporary Vending: visit www.denvergov.org/permits for more information

General Information (Incomplete or blank responses will delay the application process)

Event/Activity Name: _____

Estimated DAILY attendees in the park: _____ **Estimated PEAK Attendees (Max attendees at one time):** _____

"Attendee" includes registered participants, spectators, and other members of the public

Park: _____
**View park maps available for permitting HERE*

Specific Location(s): _____
**View park maps for available permittable spaces HERE*

Load In/Set-up Date(s): _____
Begin Time: _____ End Time: _____

Event Date(s): _____
Begin Time: _____ End Time: _____

Load Out/Strike Date(s): _____
Begin Time: _____ End Time: _____

Portable Toilets (may be required):
Delivery Date: _____ Pick-up Date: _____

Trash Dumpster (if applicable):
Delivery Date: _____ Pick-up Date: _____

Fencing (if applicable):
Delivery Date: _____ Pick-up Date: _____

Tell us about your activity below:

What is the main goal or objective?

How do you plan to market/advertise?

Public Events (REQUIRED): How will this benefit the community?

Features: ✓ Check all that apply *Features not allowed/available at all parks. Consult Parks Permit Office with questions

☐ Alcohol For Sale (View Alcohol Policy HERE)

☐ Alcohol Free Distribution (View Alcohol Policy HERE)

☐ Animals (Petting zoo, adoption, etc.)
If so, what type:

☐ Electricity from park (**Unavailable at many parks**; $9.25/hr)
Date(s): _____
Begin Time : _____ End Time: _____
If park power is not available, you may supply your own.

☐ Food & Beverage For Sale

☐ Food & Beverage Free Distribution

☐ Goods and Services For Sale

☐ Goods and Services Free Distribution

☐ Marijuana Themed Elements

Contact Information:

Who is Applying?

☐ **Organization** *(Proceed to Section A)*

☐ **Individual** *(MUST be at least 18 years of age - Proceed to Section B)*

Section A - Complete this section ONLY if the Applicant is an Organization

Organization Name (only list one): _____

☐ **For Profit** **OR**

☐ **Registered Neighborhood Organization** (Denver ONLY) **OR**

☐ **Nonprofit [501(c)(3) ACCEPTED ONLY]** *(501c3 Verification of the Organization listed above must be submitted with application: IRS Determination Letter or Letter of Registration/Certificate from the Colorado Secretary of State.)* ***Applications will not be accepted without this verification***.

Street Address: _____ Apt./Unit/Suite: _____

City: _____ State: _____ Zip: _____

Organization Phone : _____ Organization Email: _____

Organization's Representative's Name (Authorized Agent): _____

One name only - this is who will sign the application and communicate with the Parks Permit Office during permitting process

Representative must be an employee, board member, or authorized with a letter on organization letterhead signed by an authorized employee or board member at the time of application.* ***Applications will not be accepted without this authorization.* ***Representative will be the only individual receiving communication from the Parks Permit Office if/until the entity provides a letter stating a change****. Letter template can be found HERE.*

Representative's Email Address: _____

Representative's Cell Phone: _____

Section B - Complete this section ONLY if the Applicant is an Individual

Name: _____ Phone: _____

Street Address: _____ Apt./Unit/Suite: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Email: _____

Waiver:

With respect to an activity for which a permit is issued, proposed to be held or actually held in a Denver park or park facility, applicant/permittee shall indemnify and defend the City and County of Denver, its appointed and elected officials, employees and agents (the "Indemnitees") against any losses, damages, liabilities, claims, suits, actions, causes of action, costs and expenses that any or all Indemnitees suffer, incur, or sustain or for which any or all Indemnitees may become liable resulting from, arising out of, or relating to any activities conducted under the permit including negligence or intentional misconduct by the applicant/permittee or the applicant/permittee's officers, employees, workers, volunteers, supplier, service providers, contractors, vendors, or parties affiliated with the activity and to insure compliance with all policies, rules, and regulations, and guidelines of Denver Parks & Recreation and other relevant procedures and laws. Such indemnification shall include any third party losses, damages, liabilities, claims, subrogation claims, suits and actions, causes of action, costs and expenses asserted against the City or its appointed and elected officials, employees, volunteers, and agents and resulting from the negligence or intentional misconduct of the Permittee, Permittee's representatives or agents, or Attendees arising from or associated with the sale, service or consumption of Alcohol Beverages whether authorized or unauthorized under the applicable Permit, or arising from or associated with the sale, service or consumption or marijuana, even though the sale, service or consumption of marijuana is illegal. I have received, read, and understand the Denver Parks & Recreation rules and regulations (please review at www.denvergov.org/permits and www.denvergov.org/parkrules). I understand that certain fees are non-refundable (as stated) and that the permit is non-transferable.

Organization's Representative's or Individual Applicant's Name and Signature as stated above:

Print: _____
Required

Signature: _____ **Date of Submittal**: _____
Required ***Required***